

Town of Sunderland Selectboard Meeting
Monday August 10, 2026, at 7:00 PM
104 Mountain View Road Sunderland, VT

<u>Members in Attendance:</u> Todd Lawrence Rick Timmerman Marty Nadler Anthony Thompson Michael Pugliese	<u>Others in Attendance:</u> Caroline Morse Hartshorn (Town Clerk) Kim Knapp
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1. Call to order at 7:00 PM
2. Introduction of Board Members
3. Additions or deletions to the agenda - none
4. Approval of the minutes
 - a. July 13th minutes and July 27th, 2026
 - b. Amendment to the July 13th meeting: take out public attendees Sam and Caroline

Motion to approve the minutes from July 13 and July 27, 2026

Mover: Rick

Second: Marty

Passed

5. Public Comment - none
6. Town Finances: Caroline Morse Hartshorn (Town Clerk/Treasurer)
 - a. Review and possible approval of municipal tax rate
 - i. Tax rate is down from last year, strictly following what is in the book, Caroline is working with the Town's auditors to see what fund is necessary for the highway
 - ii. Last year rates -
 1. General fund: 0.1844
 2. Municipal building: 0.0143
 3. Highway fund: 0.3147
 4. Cemetery fund: 0.0106
 5. Local agreement: 0.0038
 - iii. Proposed year (26-27) -
 1. General fund: 0.1400
 2. Municipal building: 0.0080
 3. Highway fund: 0.2156
 4. Cemetery fund: 0.0075

5. Local agreement: 0.0010

Motion to accept the 2026-2027 tax rates

Mover: L. Rick

Second: Marty

Passed

- b. Discussion and assigning of board member to review and approve weekly payroll

Motion to have Caroline email the payroll for the town employees to the Selectboard Clerk for approval, and if the Clerk is not available, then the Selectboard Chair

Mover: Rick

Second: Anthony

Passed

7. MERP and Town Garage Renovation Project

- a. Renovation update

- i. The Garage renovation has begun on Tuesday (Aug 4), contractors working from 8-4, ripped out most of the insulation inside so far, will have "construction progress meetings" every two weeks (next one is Monday, August 17th at 9:30)
- ii. Note: if anyone calls the garage number it will transfer to the town hall number, leave a message for any communications concerning the garage

- b. Review and possible approval of estimate for updating primary garage heating

- i. Ducting system was recommended, costing \$19,220
- ii. There is \$216,476 total in the Special Projects Fund

Motion to accept the proposal for the heating and ducting at the garage and for it not to exceed \$19,220

Mover: Marty

Second: Michael

Passed

- c. Review and possible approval of garage electrical panel upgrade

- i. Disconnect existing 100 AMP service and replace with a 200 AMP for \$2,900
- ii. This would leave \$158,356 remaining in the Special Projects Fund

Motion that the Town bid that the electrical work at the garage not to exceed \$8,900

Mover: Marty

Second: Rick

Passed

8. Special project fund discussion

- a. Spent \$ on-
 - i. Cemetery commission funds
 - ii. Sunderland welcome signs
 - iii. Speed signs
 - iv. Window project
 - v. Environmental study of town office
- b. Proposed
 - i. Pavilion and picnic area
 - ii. Walking path around the town hall
 - iii. Arlington Fire and Rescue squad personal protection equipment (PPE)
 - iv. Bulletin boards
 - v. Town facility to store and protect heavy equipment

9. Highway Liaison update

- a. Replaced three culverts on Sunderland Hill Road, will be kept as gravel for the next three wks
- b. Paving will start at the end of August (starting at Bacon Hollow Rd through the covered bridge and to the town line)
- c. Current truck: waiting for new brakes, still waiting for the new truck to arrive

10. Old Business

- a. August 11 at 6pm Arlington Highschool and zoom: Mac Molding meeting about culvert replacement on Route 7A
- b. Primary voting August 11th from 10am-7pm

11. New Business

- a. Need Hazard Management Plan (HMP) planning team volunteers, one meeting/mo for 16 months
- b. Town Plan Public Hearing 08/24 7pm before regular Selectboard Meeting

12. Review of Correspondence/Signing of warrants

- a. VLCT Town Fair 2026 10/07 S. Burlington

13. Executive session:

- a. 1 V.S.A. § 313(a)(3) Town employee evaluation

Motion to enter executive session at 8:22pm

Mover: Marty

Second: Anthony

Passed

Motion to exit executive session at 8:38pm

Mover: Marty
Second: Rick
Passed

14. The next business meeting for the Sunderland Selectboard will be Monday August 24, 2026 following the Public Hearing

15. Adjourn

Motion to adjourn at 8:39pm
Mover: Marty
Second: Michael
Passed