

Town of Sunderland Selectboard Special Meeting
Thursday, May 28th 2026, at 6:00 PM
104 Mountain View Road Sunderland, VT

<u>Members in Attendance:</u> Todd Lawrence Anthony Thompson Rick Timmerman	<u>Others in Attendance:</u> Kelly - MERP Grant Dixie Zens - Energy Committee Brian - Road Foreman Laruen Magrath
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1. Call to order at 6:00 PM
2. Introduction of Board Members
3. Additions or deletions to the agenda - none

4. Approval of the minutes

Motion to approve the May 11, 2026 Selectboard Meeting minutes

Mover: Rick

Second: Anthony

Passed

5. Public Comment
 - a. Dixie: Once the bids are in, who goes to the state to inquire about the work?
 - i. Todd: The state must approve it, then Callie would help the town do a new grant amendment, and the state would have to do a final approval. They are willing to do the roof as long as it does not take over the whole project
 - b. Dixie: The energy committee has recently discussed updates for the solar quotes, he has been discussing with the companies (Power Guru LLC and Green Mountain Solar)
 - c. Lauren Magrath: It is important to mention to the insurance company that the school building includes a playground. Since we don't know if the playground will stay or not, it would be wise to ask for quotes both with and without the playground for comparison.

6. MERP Grant Update
 - a. Review and possible approval of draft RFP for Town Garage grant funded renovation
 - i. Kelly has put together an invitation, instructions, and form for bid
 - ii. Required prebid conference at town garage June 10 at 2pm, bids due June 22

Motion that the town proceeds with the invitation for bids for the town garage work as proposed by Centerline

Mover: Rick

Second: Anthony

Passed

- iii. Caroline the town clerk will begin advertisements (only the first page posted)
- iv. Application for a building permit: (option one) apply for it now but waste the permit fee if no contractor or (option two) wait until the contractor is on board but risk putting back the project while waiting for the permit.

Motion for Centerline to proceed with a billing permit for the project

Mover: Rick

Second: Anthony

Passed

- b. Review and possible action on estimates for Town Hall meeting room mini-split unit
 - i. Three estimates
 - 1. M&M Plumbing and Heating - for a GE 24k condenser unit, after labor and materials included: \$8,065, extra \$1200-\$2000 for electrical
 - 2. Tim Hart Heat Pump Installations - 24k BTU unit daikin, total cost for complete installation and VT efficiency fee: \$7350
 - 3. Peak Efficiency - 24k BTU Mitsubishi unit, includes a condenser pad, labor included, total: \$12,805, extra \$1200-\$2000 for electrical

Motion that the town awards the contract with Tim Hart Heat Pump Installations for the price minus the rebate for \$7,350 with an additional \$2,000 for the electrical work

Mover: Rick

Second: Anthony

Passed

7. Town Garage Steel Repair Update

- a. Prep work
 - i. Finding contractors: Todd has contacted numerous contractors who respond with a “no” or they approve and do not get back to him.
 - ii. Removal of 2 ft of wood on sides of columns, insulation, and wooden slating up to 3 ft.: Todd has asked our road foreman, Brian, for the crew to work on this; they have agreed.
 - iii. Masonry: back wall; contractor will give an estimate

Motion to approve either Todd or brian to review and approve any masonry contract up to \$5,000 for the prep work for the town garage repairs

Mover: Todd

Second: Rick

Passed

- b. Discussion and possible action of rescinding previously approved estimate and new approval of proposal from Arc Force Welding for town garage steel column repairs

- i. Todd met with Gabe, who gave the town an estimate of \$2,298

Motion to resend the estimate from Vermont Metals and approve the estimate from ARC Force Welding for the price of \$2,298 sending a 50% deposit and coming from the Special Projects Fund

Mover: Rick

Second: Anthony

Passed

8. School Working Advisory Group Update (SWAG)

- a. The group has been formed: David Kiernan, Laruen Magrath, Michael Puglise, Tim Stewart, Peter Vanblack, Robb Zief, and Rick Timmerman
- b. They had an informal gathering on May 18 going over their basic roles and goals
- c. They plan to have another meeting around the week of the 15th to select a date for the informal public hearing for residents (Q&A), and then hopefully have everything ready for recommendation to the board by June 22.
- d. Rick says that the biggest challenge at this time is thinking of its uses due to it being rural/residential

9. Highway Liaison Update

- a. The crew has been working on grating, gravel, and roadside mowing, a new "cobbler" has been put on the machine
- b. Painting: Brian reached out to the guy who has done it for the last few years, who gave a quote, and to two other companies, one who said it was too big of a job and the other who has not responded.
- c. Rick has reached out to G-Stone for an update on the F-600, which it has been built but they are not sure if it has been transported yet, probably will be show up in the next week or two. He is still negotiating with the company that made the body of the current truck about the pricing of the body wrap rather than a painting (to match the color of the other trucks).
- d. Brian and the crew were able to an equipment show in NH last week to see different ideas from other places; they were able to gain insight from many dealers
- e. Brian will be gone June 12-20; Keagan will be the point of contact during this time

- f. One of the concern with possibly getting another snowplow truck in the future is the new admissions, which is an additional requirement for the 2027+ model; the problem is the price increase next year and the delay in getting equipment mounted on a Chase.
 - g. Historical Markers: there is no official due date for this, considering priorities in light of this
- 10. Old Business
 - a. End of an Era Party Sunderland Elementary Sat. 05/30 2-4pm
- 11. New Business - none
- 12. Review of Correspondence/Signing of warrants
 - a. U.S. Forest Service Fee Proposal: Green Mountain and Finger Lakes National Forests
 - i. May be adding patrols around Grout pond, hiking, etc.; Comments are due July 31, 2026
 - b. Green Up Day Update (2026): 42 volunteers, filled 76 bags of roadside litter, removed 15 tires
- 13. Executive session - tabled
 - a. Negotiating or securing real estate purchase or lease options. 1 V.S.A. §313(a)(2)
- 14. The next business meeting for the Sunderland Selectboard will be Monday June 08, 2026 at 7:00pm
- 15. Adjourn
 - Motion to adjourn at 7:47pm
 - Mover: Anthony
 - Second: Rick
 - Passed**