

Town of Sunderland Selectboard Meeting
Monday April 28, 2025, at 7:00 PM
104 Mountain View Road Sunderland, Vermont

Members in Attendance:

Todd Lawrence
Bruce Mattison
Marty Nadler
Antony Thompson
Rick Timmerman

Others in Attendance:

Marc Johnston
Martina Barnes – US Forest Service
Stacy Stratton – US Forest Service
Hannah Epstein – Conservation Fund
Maria Timmerman
Kim Knapp
GNAT

1. Call to Order at 7PM by Todd Lawrence
2. Introduction of Board Members
Todd Lawrence, Bruce Mattison, Marty Nadler, Anthony Thompson, Rick Timmerman
3. Approval of the minutes from April 14, 2025, Selectboard Meeting
Mover: Rick
2nd: Anthony
Result: Pass
4. Public Comment - None
5. Forest Service Update – District Ranger Martina Barnes
 - a. Small prescribed burn before leaf out in a 9-acre parcel near Branch Pond, off of FR70.
 - b. Fish Stocking in Branch Pond and Beebe Pond on Memorial weekend, trucked in.
 - c. South Fork Timber sold to Hunter Excavation.
 - i. This will likely be plowed and maintained through the winter. Would suggest that the town institute an ordinance to prevent traffic passing a certain point. Hunter is required to put up signs that logging operations are in progress. Snowmobiling will still be permitted. They would have to leave at least 5” of snow on these trails when clearing.
 - ii. December 1st is the first day that logging would be allowed, March 15th would be the last day.
 - iii. The town stops maintaining passed the big parking lot from November 1st through June 1st.
 - d. 112-acre property in in-holding, bordering lye brook wilderness.
 - i. Sale would likely happen in 2-3 years if at all.
 - ii. They would want the one main structure up top to be removed.
 - iii. They would like to have the Town’s support in preventing motorized vehicles access, other than snowmobiles.

6. Highway Liaison – Bruce Mattison
 - a. Department request to purchase new excavator bucket
 - b. Department request to purchase shipping containers for storage
 - i. Motion to have Todd sign the application for land use and permit development.
Mover: Bruce
2nd: Rick
Result: Pass
 - ii. Motion to go through New England Enterprises for 2 – 8’X20’ shipping containers for \$4,800 to come out of the Special Project Funds.
Mover: Rick
2nd: Bruce
Result:
7. Draft personnel Policy Review – Martin Nadler
 - a. Selectboard provided feedback on the policy from individual reviews for Marty Nadler to implement.
 - b. Marty to implement the changes and provide final draft to Selectboard for another review.
8. External Financial Audit Status – Todd Lawrence
 - a. Motion to submit the RFP to 5 firms discussed during this meeting.
Mover: Marty
2nd: Bruce
Result: Pass
9. Law Enforcement Liaison – Rick Timmerman
 - a. Radar signs
 - i. Rick found out that the Sheriff’s Department radar trailer has been vandalized and not available.
 - ii. Two quotes show a cost of \$6,900 or \$3,400 from
 - b. Motion to use Special Project Funds to purchase one sign from RadarSigns for approximately \$3,400.
Mover: Marty
2nd: Bruce
Result: Pass
10. Emergency Management – Todd Lawrence
 - a. Annual adoption of Local Emergency Management Plan
 - b. Motion to sign and submit the Local Emergency Management Plan and forward the appropriate documentation to the state.
Mover: Marty
2nd: Rick
Result: Pass
11. Communication Union District – Todd Lawrence
12. Old Business
 - a. Dry Hydrant status
 - i. Grant Application can be submitted at the link below. Deadlines at April 1st, June 1st, and August 1st.

- ii. <https://www.vacd.org/wp-content/uploads/2025/02/2025CY-RFP-Application-Packet-CompleteFinal.pdf>

13. New Business

- a. Motion to approve Adam's Lock and Security quote of \$823.80 to rekey all of the town's security if the Town Clerk confirms this can come from existing town funds.

Mover: Rick

2nd: Marty

Result: Pass

- b. Hill Farm has requested a renewal of their liquor license.

- i. Motion to approve the Hill Farm renewal of their liquor license.

Mover: Rick

2nd: Marty

Result: Pass

14. Review of Correspondence/Signing of warrants.

15. Executive session if needed - None

16. Next Business Meeting for the Sunderland Selectboard will be May 12, 2025, 7PM

17. Adjourn at 8:54

Mover: Rick

2nd: Anthony

Result: Pass