

**Town of Sunderland Selectboard Meeting
Monday March 10, 2025, at 7:00 PM**

Members in Attendance:

Bruce Mattison
Marty Nadler
Anthony Thompson via Zoom
Rick Timmerman
Todd Lawrence

Others in Attendance:

Caroline Hartshorn - Town Clerk/Treasurer
Rob Zeif - Planning Commission
Maria Timmerman
Dixie Zens - Energy Committee

1. Call to Order at 7:00pm - Caroline Hartshorn Town Clerk & Treasurer

2. Elect Selectboard Chair

Motion to elect Todd Lawrence as Selectboard Chair

Mover: Bruce Mattison

2nd: Marty Nadler

Result: Pass

3. Introduction of Board Members

Bruce Mattison, Marty Nadler, Anthony Thompson via Zoom, Rick Timmerman,
Todd Lawrence

4. Approval of the minutes of February 24, 2025, Selectboard Meeting

Mover: Marty Nadler

2nd: Rick Timmerman

Result: Pass

5. Approval of the minutes of the March 3, 2025 Town Meeting

Mover: Marty Nadler

2nd: Rick Timmerman

Result: Pass

6. Public Comment

- Dixie Zens advised that the Energy Committee is seeking Selectboard approval and signature to hire Centerline Consultants for MERP Grant.
 - Todd tabled until Old Business
- Rob Zeif inquired about the status of Municipal Grant Application. Document was previously signed by Selectboard. Rob will check with BCRC and report back.

7. Review Election Results

- Town budget and appropriations request passed by voters

8. Organizational appointments

- a. Board Chair. Board previously elected Todd Lawrence at start of meeting
- b. Motion to nominate Anthony Thompson as Board Clerk
Mover: Marty Nadler
2nd: Rick Timmerman
Result: Pass
- c. Motion to nominate Marty Nadler as Outreach Coordinator
Mover: Rick Timmerman
2nd: Bruce Mattison
Result: Pass
- d. Motion to nominate Rick Timmerman as BCRC Liaison
Mover: Marty Nadler
2nd: Bruce Mattison
Result: Pass
- e. Motion to nominate Anthony Thompson as ISWAP/ISWAP liaison
Mover: Bruce Mattison
2nd: Rick Timmerman
Result: Pass
- f. Motion for Bruce Mattison to remain as Road Liaison
Mover: Marty Nadler
2nd: Rick Timmerman
Result: Pass

- g. Motion to nominate Bruce Mattison as Insurance Liaison
Mover: Rick Timmerman
2nd: Marty Nadler
Result: Pass

- h. Motion to nominate Rick Timmerman as Law Enforcement Liaison
Mover: Bruce Mattison
2nd: Marty Nadler
Result: Pass

- i. Secretary to Selectboard remains vacant
 - o Rob Zeif offered to reach out to local high schools to see if there were any interested students. Discussion on work laws for students or youth

- j. Motion to designate Bennington Banner as Newspaper of Record
Mover: Rick Timmerman
2nd: Marty Nadler
Result: Pass

- k. Motion to keep regular meetings on the 2nd and 4th Mondays of the month at 7pm
Mover: Rick Timmerman
2nd: Marty Nadler

Amendment made to keep regular meetings on the 2nd and 4th Mondays of the month at 7pm unless meeting falls on designated holiday in which meeting will be held on the following Monday
Mover: Marty Nadler
2nd: Rick Timmerman
Result: Pass

- l. Motion made to appoint Woolmington et. al as Legal Counsel
Mover: Rick Timmerman
2nd: Marty Nadler
Result: Pass

m. Motion made to appoint Todd Lawrence as CUD representative

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Pass

Motion made to appoint Anthony Thompson as CUD alternate representative

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Pass

9. Appoint following Town Positions

a. Motion made to appoint Kevin Hewes as Animal Control

Mover: Rick Timmerman

2nd: Marty Nadler

Result: Pass

b. Motion made to appoint Todd Lawrence as Emergency Management Director

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Pass

c. Emergency Management Coordinator tabled until Todd discusses status with Morgan Kelley

d. Motion made to appoint Jeff Dexter as Green-Up/Energy Chairman

Mover: Rick Timmerman

2nd: Marty Nadler

Result: Pass

e. Motion made to appoint Samuel Liss as Deputy Health Officer

Mover: Marty Nadler

2nd: Rick Timmerman

Result: Pass

f. Pound Keeper will remain vacant

g. Motion made to appoint Samuel Liss as Service Officer

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Pass

- h. Motion made to appoint Marc Johnston as Tree Warden
Mover: Marty Nadler
2nd: Rick Timmerman
Result: Pass

 - f. Motion made to appoint Rob Zeif to Planning Board
Mover: Marty Nadler
2nd: Bruce Mattison
Result: Pass

 - g. Motion made to appoint David Kiernan to Planning Board for 2 year term
Mover: Rick Timmerman
2nd: Bruce Mattison
Result: Pass

 - h. Motion made to appoint Peter Van Haverbeke to Zoning Board for 2 year term
Mover: Marty Nadler
2nd: Bruce Mattison
Result: Pass

 - i. Motion made to appoint Marty Nadler as Liaison to State Ethics Commission
Mover: Rick Timmerman
2nd: Bruce Mattison
Result: Pass
10. Old Business
- Marty requests adding policy workshop discussion to next meeting agenda
 - Ethics discussion will be added to next meeting agenda
 - Dixie Zens adding Energy/MERP Grant to next meeting agenda
11. New Business
- VLCT Selectboard Essentials Training on Saturday 03/22 in Montpelier
 - Caroline will work on signing up interested members
 - Zoom or in person
 - Municipal Grant Application Grant Signer
 - BCRC sent a request. Rob Zeif will follow-up and report back to Board

12. Review of Correspondence/Signing of warrants.

- Motion for Bruce Mattison to sign Excess Weight Permits

Mover: Marty Nadler

2nd: Rick Timmerman

Result: Pass

13. Executive session to discuss town personnel

Mover: Marty Nadler

2nd: Rick Timmerman

Result: Pass

Entered 8:04pm

Motion to exit Executive Session

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Pass

Exit: 8:19pm

Motion made to hire Rebecca Cassan as Assistant Town Clerk

Mover: Marty Nadler

2nd: Rick Timmerman

Result: Pass

14. Next Business Meeting for the Sunderland Selectboard will be:

Monday March 24, 7PM

15. Adjourn- 8:19pm

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Pass