

**Town of Sunderland Selectboard Meeting**  
**Monday December 9, 2024, at 7:00 PM**

Members in Attendance:

Dixie Zens  
Todd Lawrence  
Andrew McKeever  
Marty Nadler  
Bruce Mattison

Others in Attendance:

Alyssa Johnson - Vermont Council on Rural Development

1. Call to Order by Dixie Zens at 7:00 pm.
2. Introduction of Board Members: Dixie Zens, Marty Nadler, Todd Lawrence, Andrew McKeever, Bruce Mattison
3. Approval of the minutes for November 25th, Selectboard Meeting
  - Mover: Marty
  - 2nd: Andrew
  - Result: Pass with requested minor corrections from Todd regarding board member attendance and the date of prior meeting minutes
4. Public Comment: None
5. Community Visit Review – Alyssa Johnson
  - Presentation on future Community visit
    - Estimated May for first planning meeting
    - Estimated June/July for first community events
    - VCRD will communicate with the town sometime in March/April
6. Sunderland Church Restoration Update - Marty
  - Awaiting environmental review for Northshire Community Land Trust
  - Awaiting ownership clarification
7. Special Projects Funds Update - Marty
  - Discussion on methods for determining how to allocate special projects funding
    - Further discussion on smaller projects at next Selectboard meeting
8. Road Liaison Report – Bruce Mattison
  - New town highway employee Ryker Kozal started Monday 12/09

9. Emergency Management Coordinator's Report – Todd

- Nothing to report at this time

10. Energy Committee/CUD – Andrew/Jeff

- Dec 18th next Energy Committee meeting
- Next step of MERP grant will be soliciting a project manager

11. BCRC, BCSWA Update – Dixie

- BCSWA meeting 12/11 on zoom and at Arlington Town Hall
- BCRC is meeting on Jan. 9th at Sunderland Town Hall 5:30 to 7 PM

12. Old Business:

- Discussion on Kelly Stand permit request
  - Bruce will call inquiring individual to advise of prior Selectboard decision to not pursue issuance of special permits by the town

13. New Business:

- Vermont State Ethics Commission requests designated liaison from sunderland.  
Reference email
  - Dixie will inquire more information from state and will discuss next meeting
- Sexual Harassment policy draft discussion
  - Draft copies sent to board
- Personnel policy draft discussion
- Discussion on town health insurance for employees and offering stipend for not accepting our plan
  - Dixie will research topic further

Motion to have Bruce sign excess weight permits

Mover: Marty

2nd: Todd

Result: Pass

- PAVE appropriation request for level funding (\$100). Attached to town meeting
- Vermont Rural Fire Protection Task Force funding request discussion
- Sale tax update webinar 12/11
- VLCT advocacy chats on various dates on Mondays from 1-2pm

14. Executive session:

Motion to enter executive session to discuss town personnel issue

Mover: Bruce

2nd: Todd

Result: Pass

Entered: 8:36pm

Motion to exit executive session

Mover: Marty

2nd: Bruce

Result: Pass

Exit: 8:44pm

Motion to approve pay raise of road crew member Keegan Hawley to \$24.00 per hour effective next paycheck

Mover: Bruce

2nd: Marty

Result: Pass

15. Review of Correspondence/Signing of warrants.

Next business meeting for the Sunderland Selectboard will be December 23, 2024, 7PM

16. Adjourn at: 8:47pm

Mover: Andrew

2nd: Marty

Result: Pass