

**Town of Sunderland Selectboard Meeting
Monday November 25th, 2024, at 7:00 PM**

Members in Attendance:

Dixie Zens
Todd Lawrence
Andrew McKeever
Marty Nadler
Bruce Mattison - Absent

Others in Attendance:

Marc Johnston - Road Foreman
Kim Knapp
Jeff Dexter - Energy Committee
Callie Fishburn - BCRC (Attended on Zoom)

1. Call to Order by Dixie Zens at 7:00 pm.
2. Introduction of Board Members: Dixie Zens, Todd Lawrence, Andrew McKeever, Marty Nadler
3. Approval of the minutes for November 11, Selectboard Meeting

Mover: Marty
2nd: Andrew
Result: Pass

4. Public Comment: None
5. Sunderland Church Restoration Update - Marty
 - Phase 1 environmental study completed
 - Scope of work for phase 2 in progress
 - Awaiting clarification of ownership
 - Structural study complete. Awaiting report
6. Special Projects Funds Update - Marty
 - Dixie requested Marty present a proposal at the Dec 9th meeting with possible ways to move forward with special project funds
7. Road Liaison Report – Marc Johnston
 - Snow equipment is assembled, installed, and ready for winter
 - Ryker Kozal applied for and was accepted by Marc and Bruce for road crew position
 - Marty inquired about a stipend payment in lieu of town health insurance
 - Dixie will follow-up with Susan to see status of other employees and stipends
 - No current start date pending state paperwork

Motion to approve the hiring of Ryker Kozal for road crew position

Mover: Marty

2nd: Andrew

Result: Pass

8. Emergency Management Coordinator's Report – Todd

- BC REMC meeting 11/12 in Stamford Vt
 - WinDart discussion and capabilities
 - Todd was asked to be REMC Chair
 - Unable to have vote due to not all REMC member towns present

9. Energy Committee/CUD – Andrew/Jeff

- MERP Grant was approved
 - Act 172 provides \$35million in state ARPA funds for towns and city buildings to be more energy efficient
 - 2 energy audits were completed earlier in the year (Town Hall & Town Garage)
 - Sunderland was approved for grant of \$206,632.40
 - Lengthy discussion and questions on use of grant funds and process
 - Todd brought concerns about approving energy upgrades to the town garage without discussion on each proposed upgrade item or a long term plan for the town garage

Motion to approve the MERP Grant

Mover: Marty

2nd: Andrew

Result: Passed

Voting: Andrew, Dixie, Marty - Yea

Todd - Nay

- Discussion on how much \$ or % to allocate to the soft cost amount of MERP Grant implementation

Motion to approve the allocation of \$15,000 in grant money for soft costs including consultant and engineering fees

Mover: Andrew

2nd: Marty

Result: Pass

- Liz Miller, and Scott and Colleen York are new energy committee members
- The Fuel Club membership overview and Jeff will continue to research costs

10. BCRC, BCSWA Update – Dixie

- BCSWA meeting 12/11 on zoom and at Arlington Town Hall

11. Recent Covered Cardboard Dumpster Issues – Dixie

- Transfer station authorized to switch back to open cardboard dumpster
 - Costs of having more frequent covered dumpster replacements were more than open dumpsters and weather issues

12. Welcome to Sunderland Signs - Dixie

- Two signs for route 7A now available for install
 - Locations still to be determined
 - South location of 7A sign difficult to locate

13. Old Business:

- VCRD will be attending 12/09 to give overview of future community visit
- Rep James tentative legislative update will be during Monday January 27th Selectboard meeting
- Todd reminded board of town employee appreciation meal that was approved at Town Meeting

14. New Business: None

15. Executive session:

Request by Dixie for executive session for zoning issue

Motion to enter executive session

Mover: Marty

2nd: Andrew

Result: Pass

Entered: 8:32pm

Motion to exit executive session

Mover: Marty

2nd: Andrew

Result: Pass

Exit: 8:38pm

16. Review of Correspondence/Signing of warrants.

- Northshire Day School letter of thanks to the town
 - Will not be requesting funding from the town in upcoming year due to successful fundraising efforts
- VLCT 12/11 webinar on tax sale law updates

17. Next business meeting for the Sunderland Selectboard will be December 9,2024, 7PM

18. Adjourn at: 8:45pm

Mover: Marty

2nd: Andrew

Result: Pass