

**Town of Sunderland Selectboard Meeting
Monday October 28th, 2024, at 7:00 PM**

Members in Attendance:

Dixie Zens
Todd Lawrence
Andrew McKeever
Bruce Mattison
Marty Nadler

Others in Attendance:

Dave Kiernan - Zoning Administrator	Marc Johnston - Road Foreman
Rick Timmerman	Maria Timmerman
Kim Knapp	Lorien Alvarnaz
Marie Litowinsky	Scott York
Colleen York	

1. Call to Order by Dixie Zens at 7:00 pm.
2. Introduction of Board Members: Dixie Zens, Todd Lawrence, Bruce Mattison, Andrew McKeever, Marty Nadler
3. Approval of the minutes for October 14th, Selectboard Meeting

Mover: Marty
2nd: Bruce
Result: Pass

4. Public Comment: Sunderland Safer Roads Committee
 - Discussion to continue next bike path segment along Sunderland Hill Rd
 - Bacon Hollow to school is 1/2 mile or to Laver is 9/10th mile
 - Estimate would be needed with assistance from Town Highway crew
 - Proposal would need to be presented at town meeting
 - 50/50% small scale grant
 - Will work with Marc Johnston to begin estimate process

5. Sunderland Church Restoration Update - Marty

- Northshire Community Land Trust process still ongoing
 - Approved for environmental assessment
 - Structural analysis completed and awaiting draft report

6. Special Projects Funds Update - Marty

- Awaiting for public meeting date

7. Road Liaison Report – Bruce

- Josh Corey submitted resignation letter
- Better Roads Grant application status
 - Better Roads Grant has been approved for \$5400
 - Will be used for shoulders, ditch work, and culverts mostly along Kelley Stand
- Comcast internet for town garage approved last meeting and Dixie will add signature

Motion to approve Joshua Corey's resignation letter

Mover: Marty

2nd: Bruce

Result: Passed

- New dump truck is here but awaiting body which is expected in springtime
 - New warranty won't start until truck is fully complete in spring
- New Welcome To Sunderland signage will be installed beginning 10/29
 - Bruce inquired about signage locations
 - Discussion about original voted locations

Motion to approve the purchase of one additional sign for south end of Sunderland Hill Rd

Mover: Marty

2nd: Andrew

Result: Pass

- Fire Warden Marc Johnston reports outdoor burn ban in Vermont until 11/11

Motion to pursue board secretary replacement and also replacement for highway crew member

Mover: Bruce

2nd: Marty

Result: Pass

8. Emergency Management Coordinator's Report – Todd

- VEM Tabletop emergency drill recap
- BC REMC meeting 11/12 in Stamford Vt

9. Energy Committee/CUD – Andrew

- MERP Grant update
- Window Dresser's
 - Volunteers built 260 window inserts recently
- CUD draft annual report for 2024
 - Partnerships with Otter Creek and Lamoille for shared admin expenses
 - Grant for operational expenses
 - Still trying to reach difficult to reach locations
 - Annual meeting 11/20

10. Community Visit – Andrew

- VCRD community visit next spring sometime in April or May
- Rep will attend board meeting in December

11. BCRC, BCSWA Update – Andrew, Dixie

- Transfer Station recycling dumpster complaint
 - Discussion on situation brought up at 10/14 Selectboard meeting
 - Dixie will discuss situation with BCRC

12. Welcome to Sunderland Signs -

- Discussed in road liaison report section above

13. Old Business: None

14. New Business:

- Vermont Municipal Compensation Report available for review in Town Office
- VLCT webinar on abatement training 11/13, employee engagement webinar 11/14
- VLCT brochure on insurance programs
- Voting on Tuesday 11/05
- Property taxes were due 10/15. Now late if not submitted. \$131,000 past due at time of meeting
- Irving Oil Fuel Club. Energy committee will look into prices and report to Selectboard

15. Executive session:

Motion to enter executive Session per a request from Zoning Administrator:

Mover: Marty
2nd: Andrew
Result: Pass
Entered at: 7:51pm

Motion to exit executive Session:

Mover: Marty
2nd: Bruce
Result: Pass
Exited at: 8:11pm

Motion to authorized Zoning Administrator to communicate with town attorney regarding a zoning issue

Mover: Marty
2nd: Andrew
Result: Pass

16. Review of Correspondence/Signing of warrants. Next Business Meeting for the Sunderland Selectboard will be November 11,2024, 7PM

17. Adjourn at: 8:12pm

Mover: Marty
2nd: Bruce
Result: Pass