

**Town of Sunderland Selectboard Meeting  
Monday March 11, 2024, 7:00 PM**

Members in Attendance:

Dixie Zens  
Todd Lawrence  
Marty Nadler  
Andrew McKeever  
Bruce Mattison

Others in Attendance:

Mia Smith  
Susan Whitney  
Kevin Hewes  
April Hewes  
Mike Perra  
Irene Nadler  
Rick Timmerman  
Maria Timmerman  
Gordon Dossett  
Alex Bresnick

1. Call to Order by Dixie Zens at 7 pm.

- First order of business to elect interim board chair.
- Marty Nadler makes a motion to elect Dixie Zens.

Mover: Marty Nadler  
2nd: Andrew McKeever  
Result: Passed

2. Introduction of Board Members: Todd Lawrence, Marty Nadler, Andrew McKeever, and Bruce Mattison by Chair Dixie Zens. Town Clerk Susan Whitney, Secretary Mia Smith.

3. Approval of minutes from Town Meeting on March 5, 2024.

Mover: Marty Nadler

2nd: Bruce Mattison  
Result: Passed

4. Approval of the minutes of February 26th, Selectboard Meeting.

Mover: Andrew McKeever  
2nd: Bruce Mattison  
Result: Passed

5. Public Comment- none.

6. Review Election Results and Elect Selectboard Chair

- Dixie Zens asks for motion to nominate a chair for selectboard
- Marty nadler motions to elect Dixie Zens

Mover: Marty Nadler  
2nd: Bruce Mattison  
Result: Passed

- Dixie zens asks for motion to elect board clerk
- Marty Nadler asks for a description of position
- Todd Lawrence volunteers for position of clerk

Mover: Andrew McKeever  
2nd: Marty Nadler  
Result: Passed

- Alex Bresnick describes position of outreach chair, recommends nominating board member to be interface with new agencies.
- Board decides to leave position open/unfulfilled.
- Dixie asks for BCRC liaison, Andrew McKeever offers to continue role

Mover: Dixie Zens  
2nd:  
Result: Passed

- Dixie Zens asks for Solid Waste Liaison
- Andrew McKeever nominates Dixie Zens

Mover: Andrew McKeever  
2nd: Marty Nadler

Result: Passed

- Dixie Zens nominates Bruce Mattison to continue as road liaison

Mover: Andrew McKeever

2nd:

Result: Passed

- Dixie Zens asks for insurance liaison, Bruce Mattison says he would not like to continue, Dixie volunteers himself

Mover: Marty Nadler

2nd: Bruce Mattison

Result: Passed

- Dixie Zens asks for Law enforcement agent, Marty volunteers to continue role

Mover: Andrew McKeever

2nd: Bruce Mattison

Result: Passed

- Dixie Zens asks for Mia Smith to continue as secretary

Mover: Marty Nadler

2nd: Andrew McKeever

Result: Passed

- Bennington Banner is default news source for town, Dixie Zens asks if anyone has an alternative.
- Marty Nadler motions to continue with the Banner

Mover: Marty Nadler

2nd: Andrew McKeever

Result: Passed

- Regular Business meeting day and time is 2nd and 4th months at 7pm, Dixie asks for motion to maintain

Mover: Andrew McKeever

2nd: Marty Nadler

Result: Passed

- Dixie Zens asks for motion to maintain legal counsel, Woolmington et. al.

Mover: Marty Nadler

2nd: Andrew McKeever

Result: Passed

- CUD representative is Andrew McKeever, Dixie asks for motion for him to continue in position
- Andrew asks for an alternate and describes the position.
- Dixie Zens asks for alternate volunteer for CUD, Todd Lawrence volunteers for position
- Marty Nadler moves for Andrew McKeever to remain as CUD rep

Mover: Marty Nadler

2nd:

Result: Passed

- Marty Nadler moves for Todd Lawrence to be alternate CUD rep

Mover: Marty Nadler

2nd: Andrew McKeever

Result: Passed

- Emergency Management coordinator is currently Todd Lawrence, Dixie Zens asks for motion for Todd to remain in the position

Mover: Dixie Zens

2nd:

Result: Passed

- Todd Lawrence asks for changes to titles: coordinator to director and assistant to coordinator.

Mover: Marty Nadler

2nd: Andrew McKeever

Result: Passed

- Current emergency management assistant/coordinator is unresponsive about retaining the position. Board tables appointment until contact is made or further discussion about filling position
- Dixie Zens nominates Jeff Dexter as Green Up chairman

Mover: Dixie Zens

2nd: Andrew McKeever

Result: Passed

- Change name of Green Up chairman to Green Up coordinator

Mover: Dixie Zens

2nd: Marty Nadler  
Result: Passed

- Town Auditor is currently Ted Rappahan, Dixie Zens asks for motion to appoint him to the position again.

Mover: Marty Nadler  
2nd: Todd Lawrence  
Result: Passed

- Three open positions on Planning Board, Dixie Zens motions to appoint Robert Zeif

Mover: Andrew McKeever  
2nd: Marty Nadler  
Result: Passed, Bruce Mattison opposes

- Dixie Zens motions to appoint Michael Puglese

Mover: Marty Nadler  
2nd: Bruce Mattison  
Result: Passed

- Andrew McKeever asks if another appointment should be made to replace the sixth member of the planning board. Marty Nadler recommends waiting to appoint someone until the planning board recommends someone.
- Bruce Mattison asks if planning board will have reappointment/organization meeting, Gordon Dossett says yes.
- Zoning board has two openings, Dixie Zens asks for motion to appoint Matt Vanderberg

Mover: Andrew McKeever  
2nd: Marty Nadler  
Result: Passed

- Dixie Zens motions to appoint Michael Puglese to zoning board

Mover: Marty Nadler  
2nd: Andrew McKeever  
Result: Passed

- Dixie Zens asks for motion to appoint David Kiernan as Zoning Administrator

Mover: Bruce Mattison

2nd: Andrew McKeever  
Result: Passed

- Dixie Zens asks for motion to appoint Samuel Liss as Town Service Officer

Mover: Marty Nadler  
2nd: Andrew McKeever  
Result: Passed

- Dixie Zens asks for motion to appoint Marc Johnston as Tree Warden

Mover: Andrew McKeever  
2nd: Bruce Mattison  
Result: Passed

- Dixie Zens asks for motion to appoint Kevin Hewes as Health Officer

Mover: Bruce Mattison  
2nd: Marty Nadler  
Result: Passed

- Dixie Zens asks for motion to appoint James Ayrey as Grand Juror

Mover: Marty Nadler  
2nd: Todd Lawrence  
Result: Passed

- Dixie Zens asks for motion to appoint Kevin Hewes as Animal Control Officer

Mover: Andrew McKeever  
2nd: Marty Nadler  
Result: Passed

## 7. Organizational appointments

Current:

- a. Board Chairman- Dixie Zens
- b. Board Clerk- Todd Lawrence
- c. Outreach Coordinator-

- d. BCRC Liaison – Andrew McKeever
- e. ISWIP/ISWAP Liaison –
- f. Road Liaison- Bruce Mattison
- g. Insurance Liaison- Dixie Zens
- h. Law Enforcement Liaison- Marty Nadler
- i. Secretary to the Selectboard – Mia Smith
- j. Designate Newspaper of Record – Bennington Banner
- k. Designate Day and Time of Regular Meetings- 2nd and 4th of each month
- l. Appoint legal Counsel – Woolmington et. al.
- m. CUD Representatives- Andrew McKeever and Todd Lawrence
- n. Other appointments

#### 8. Appoint following Town Positions

- a) Emergency Management Coordinator – Todd Lawrence
- b) Assistant EMC- TBA
- c) Green-Up Chairman – Jeff Dexter
- d) Town Auditor- open
- e) Planning Board Appointments- Rob Zeif,  
Benjamin Travis, Michael Pugliese, Dave Kiernan, Gordon Dossett
- f) Zoning Board Appointments- Peter VanVleck, Martin Nadler, Peter Van Haverbeke,  
Matt Vanderberg, Michael Pugliese
- g) Zoning Administrator – David Kiernan
- h) Town Service Officer- Samuel Liss
- i) Deputy Health Officer – Kevin Hewes
- j) Animal Control Officer - Kevin Hewes
- k) Tree Warden - Marc Johnston

#### 9. Old Business-

##### -o. Review “Welcome to Sunderland” Signage

- Dixie Zens shows laminated copies of signs made by students, to be hung in town office as well as on the back of one of the signs.
- Proposals for other signs have been submitted, will be narrowing down ideas and ask for audience/residents input.
- Michael Pugliese’s submission is passed around.
- Resident asks for locations of where signs will be located. Dixie Zens responds on 7A on each end of town, and possibly on each end of Sunderland Hill Rd.
- Susan Whitney says there used to be one on Kansas road

-p. Dog Issue

- There may be a hearing on the issue, town counsel will report on the issue soon.

10. New Business-

- Essentials meeting with Vermont Cities and Towns, for selectboard training.
- Request for reimbursement for mailbox. Susan Whitney says that Marc Johnston was looking into it.
- Dixie Zens says there is a mailbox ordinance for replacement of mailboxes, once the issue is reviewed and proper installation of mailbox is determined, resident can receive \$30.
- Bruce Mattison shares information about speed monitors.
- Dixie Zens proposes having desserts at next town meeting to encourage communing! Asks for board support

Mover: Andrew McKeever

2nd: Marty Nadler

Result: Passed

- Todd Lawrence offers to ask permission at the next parent/teacher school meeting.

11. Review of Correspondence/Signing of Warrants-

- Excess weight permits, Dixie Zens asks for motion for Bruce Mattison to review and sign

Mover: Marty Nadler

2nd: Andrew McKeever

Result: Passed

12. Executive session, if needed.

13. Next Regular Business Meeting for the Sunderland Selectboard will be March 25, 2024

14. Adjourn at 7:54 pm.



Mover: Bruce Mattison  
2nd: Marty Nadler  
Result: Passed