

**TOWN OF SUNDERLAND, VT**  
**APPLICATION FOR LAND USE AND DEVELOPMENT PERMIT**

Location of Property: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Name of Landowner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

Existing Use: \_\_\_\_\_

Do you own adjoining property? If so, please describe: \_\_\_\_\_

Dimensions of proposed building or addition, sign or subdivision (length, width, height, total sq. ft., acreage):  
\_\_\_\_\_

Project Cost: \_\_\_\_\_ Lot Size: \_\_\_\_\_ acres Road Frontage: \_\_\_\_\_ ft. Lot coverage after construction: \_\_\_\_\_%

Setbacks from: Road right of way: \_\_\_\_\_ ft Rear property line: \_\_\_\_\_ ft Side property lines: \_\_\_\_\_, \_\_\_\_\_ ft

**See Sunderland Land Use and Development Bylaw for site plan requirements. For Administrative Permits, provide a site plan for all development on a separate page showing the boundaries, dimensions, area of the lot, existing and proposed buildings, and all man-made structures. See attached Sample Site Plan.**

The applicant is responsible for obtaining all other required permits, including but not limited to:

**Local (Town of Sunderland):** Curb Cut \_\_\_\_\_ Road Opening \_\_\_\_\_ Sign \_\_\_\_\_ E911/Drive cut \_\_\_\_\_

**State of Vermont:** ACT 250 \_\_\_\_\_ Section 248 \_\_\_\_\_ Stormwater \_\_\_\_\_ Potable Water \_\_\_\_\_ Wastewater \_\_\_\_\_

Division of Fire Safety \_\_\_\_\_ Labor and Industry \_\_\_\_\_ Health \_\_\_\_\_ **See attached State Permit Contact Information**

*I swear under the pains and penalties of perjury that all information submitted with this application is true to the best of my knowledge and belief, and that a 911 address is posted prominently on the building or site, and that the Residential and Commercial Building Energy Standards have been met.*

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Landowner's (or Authorized Agent's) Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR USE BY THE ADMINISTRATIVE OFFICER**

Application Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ Fee: \_\_\_\_\_

Planning Commission Hearing Date: \_\_\_\_\_ ZBA Hearing Date: \_\_\_\_\_

Administrative Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature by the Administrative Officer indicates a complete application per T24, Chapter 117*

Permit: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Appealed \_\_\_\_\_ Reason \_\_\_\_\_

**LAND USE AND DEVELOPMENT  
PERMIT APPLICATION FEE SCHEDULE**

<b><u>BUILDING USE</u></b>	<b><u>FEE</u></b>
<b>Commercial/Industrial</b> (New Construction, Additions, Accessory Structures, Change of use)	<b>\$100.00</b> plus \$0.05/Sq. ft. of building footprint
<b>Residential</b> (New Construction, Additions, Accessory)	<b>\$50.00</b> plus \$0.05/Sq. ft. of living space
<b>Subdivision</b>	
Filing Fee – Major	<b>\$1000.00</b>
Filing Fee - Minor	<b>\$250.00</b>
Lot Line Adjustment	<b>\$150.00</b>
<b>ZBA and PC Rulings</b>	<b>\$100.00</b>
<b>Sign Application</b>	<b>\$50.00</b>
<b>Certificate of Occupancy</b>	<b>\$25.00</b>
<b>Certificate of Compliance</b>	<b>\$25.00</b>
<b>Demolition</b>	<b>\$5.00</b>

***\* Double the normal fee shall be charged if construction or land development has commenced prior to issuance of a permit***