

## Town of Sunderland Selectboard Meeting

Monday November 23, 2020 7:00 PM

VIA ZOOM

### Meeting Agenda

1. Call to Order-Meeting called to order at 7:00 pm by Chair, Jon French
2. Introduction of Board Members and speakers-Present on Zoom were board members Jon French-Chair, Rick Timmerman, Dixie Zens, Andrew McKeever and Bruce Mattison. Also Present, Rose Keough-Town Clerk and Josh Corey-Highway Department
3. Approval of Minutes from November 9, 2020 meeting. Motion to accept made by Mr. Zens seconded by Mr. McKeever Unanimous vote Motion carried.
4. Public Comment-None
5. COVID 19 update- Due to new restrictions on meeting size for the foreseeable future meetings will be held on Zoom
  - a.) Highway Department/Town Hall-Continue with current restrictions
  - b.) State Recommendations/protocol updates
  - c.) 2021 Annual Town Meeting considerations- If Town Hall is not held in person it could cost more money to have the Tabulator programmed and to have floor vote items changed to Australian Ballots. Cost to mail out ballots would be about \$1.45 each. If people wish to pick up a ballot they may only pick up their own. Final decisions will be made by first meeting in January.
6. Road Liaison Report
  - a.) Road Projects- Tree clean up is continuing. Old salt shed is still up and will be utilized to burn brush.
  - b.) Winterization- Vehicles are ready for winter. Gate has been installed on new Salt Shed. Currently have 2000 gallons of chloride for winter
7. Committee Meeting Reports
  - a.) BCRC – Casella Contract-ISWIP Contract- Board members will need to go in to Town Hall to sign the new ISWIP contract
  - b.) CUD-Nothing new. Still unsure of Tillsons plans. Hope to get Mark Hyde, CUD Rep, in for next meeting to give update.

c.) Energy Committee- Nothing new-

8. Old Business

a.) Ideas for welcome packets/update- Town Clerk, Rose, and Asst. TC, Susan, have given valuable feedback on welcome letter with important things to include.

b.) Budget Discussions-Current years budget status-Discussions on several budget items. Highway Fund- Payroll-Employee reviews will be done prior to next meeting. Road Foreman comfortable with amounts for Equipment Maintenance (\$45000.00) and Chloride (\$11000.00). Town Clerk will send out current balances in Reserve Funds to the board. General Fund- Mr.Timmerman will send out letters to organizations requesting funds. Mr. French will get with Zoning as to what needs to be legally warned and what does not. Bids will be requested for Office Janitorial and Audit. Question arose about reason for large increase in Fire protection from last year.

c.) Hazard Mitigation Plan update status- Mr. French will ask Michael Batcher (BCRC) to be on next meeting to answer Hazard Mitigation Plan questions. Mr. French sent letter requesting extension on Grant to State Emergency Management.

9. New Business- None

10.Review of Correspondence and Signing of Warrants

11. Next Meeting December 14, 2020 7:00 PM Via Zoom

12. Adjourn- Motion to adjourn made by Mr. Timmerman seconded by Mr. Zens unanimous vote Meeting adjourned at 8:00 pm.