

Planning Commission Town of Sunderland, Vermont, February 26, 2020

A meeting of the Planning Commission (Commission) of the Town of Sunderland was called on Wednesday, February 26, 2020, at the Sunderland Town Offices pursuant to the Warning fixing the time and place of the meeting.

Chair, Ed Bove and Commissioners: Lewis Hebert, Rob Zeif and Tucker Kimball were present. The Commissioners present constituted a quorum of the Commission. Also present at the meeting was Missy Johnson, Zoning Administrator.

Commissioner Bove opened the meeting at 8:02 pm.

Mr. Kimball motioned to approve the agenda as written. Mr. Zeif seconded the motion and all voted in favor.

Mr. Bove motioned to approve the minutes from the January 22, 2020 meeting of the Planning Commission. Mr. Zeif seconded the motion and all voted in favor.

Ms. Johnson reported that the zoning file cabinets have been locked as requested by the Commission. Keys to the file cabinet were distributed to Mr. Hebert, Mr. Zeif and Mr. Kimball.

Two zoning permits were issued in the last week. The process of encouraging communication between the ZA and the applicants from the beginning of the application process is working very well. Both applications took only a couple of days from the first discussion through to the approved permit.

There was discussion on the recessed Public Hearing on the Draft Bylaws and how the process would move forward from this point. The possibility of an interim meeting of the Commission was discussed.

As there was no further business before the commission, Mr. Bove motioned to end the meeting. Mr. Hebert seconded the motion and all voted in favor. The meeting ended at 8:23 pm.

The next Regular Meeting of the Planning Commission will take place immediately following the continuation of the recessed Public Hearing on the Draft Bylaws. That meeting is set for at 6:00 pm on Wednesday, March 25, 2020.