

**Town of Sunderland Selectboard Meeting**  
**Monday April 22, 2019 7:00 PM**  
**Town Office Building 104 Mountain View Road**  
**Sunderland, Vermont**  
**Meeting Minutes**

1. Call to Order
  - a. Jon French called to order the regular meeting of the Sunderland Selectboard at 7:00 PM on April 22, 2019, at the Sunderland Town Office Building.
2. Pledge of Allegiance
3. Introduction of Board Members and speakers
  - a. The following persons were present: Selectboard members Jon French (Chair), Rick Timmerman, Connor Stewart, Dixie Zens, and Andrew McKeever.
  - b. John Williams present as recording secretary
  - c. Also in attendance were: Missy Johnson, Marc Johnston.
4. Approval of Minutes from April 8, 2019 meeting
  - a. Moved by Zens, second by Stewart. Motion carried.
5. Road Liaison Report
6. Public Comment
7. Committee Meeting Reports
  - a. Zens attended the SWIP meeting earlier this month. Some changes are slated for the future but nothing for the short term.
8. Old Business
  - a. Discussion/Adoption of Conflict of Interest Policy

- i. Prior policy adopted in 2011. Proposed policy offers more detailed guidelines and clarifications.
- b. Discussion on Conflict of Interest Policy.
  - i. Timmerman moved to adopt, seconded by Stewart, motion carried.
- c. Update on Handicap Door Opener
  - i. Approved for next fiscal year by the voters at Town Meeting.
  - ii. Goal will be to have the work completed prior to the next election.
- d. Discussion/Resolutions on Town Office Roof Issues
  - i. Selectboard will pursue with the General Contractor, Russel Construction.

## 9. New Business

- a. Special Event Permit Request, Vermont Challenge-Missy Johnson
  - i. Vermont Challenge (bike event) There were concerns expressed by Sunderland residents after last year's events. Conditions will be added to the application to avoid a repeat of the prior year's issues.
- b. Discuss/Update Town Emergency Management Plan
  - i. Federal grant for +/- \$7,000 has been secured.
  - ii. Reviewed work to be done to move forward on utilizing the grant.
- c. Discuss Placement and Report Filing of Speed Sign
  - i. 87.7% of motorists were at or under 40 MPH on Hill Farm Road.

## 10. Review of Correspondence and Signing of Warrants

- a. Renewal of liquor license for the Ira Allen House. Motion to approve by Zens, seconded by Stewart. Motion carried.

## 11. Adjourn

- a. Jon French adjourned the meeting at 7:48 PM. Moved Timmerman, seconded Stewart.
- b. Minutes submitted by John Williams.