**DRAFT These Minutes are subject**

 **to change and are not final**

**until approved.**

**Planning Commission Town of Sunderland, Vermont, August 22, 2018**

 A meeting of the Planning Commission (Commission) of the Town of Sunderland was called on Wednesday, August 22, 2018 at the Sunderland Town Offices pursuant to the Warning fixing the time and place of the meeting.

The members present in person were: Tucker Kimball, Scott Magrath and Lewis Hebert. Chairperson, Ed Bove appeared by telephone. The Commissioners present constituted a quorum of the Commission. Also present at the meeting was Missy Bell-Johnson, Zoning Administrator.

Michael Batcher of the Bennington County Regional Commission was the only member of the public present at this meeting.

Tucker Kimball called the meeting to order at 6:04 pm. Ms. Bell-Johnson recorded the minutes from the meeting.

The agenda was amended to remove site plan review for VT HELIOS LLC and to add a request by Mr. Batcher for Commission review and possible approval of a grant application. Mr. Bove motioned to approve the agenda as amended. Mr. Kimball seconded the motion and all voted in favor.

Mr. Kimball then motioned to approve the minutes of the May 30, 2018 meeting of the Planning Commission. Mr. Magrath seconded the motion and all voted in favor. Mr. Bove then motioned to approve the minutes from the July 11, 2018 meeting of the Planning Commission. Mr. Hebert questioned whether the July 11th agenda had been posted to the website. Mr. Magrath confirmed that it had. Mr. Kimball seconded Mr. Bove’s motion and all voted in favor.

Ms. Bell-Johnson provided the zoning administrator’s update.

Mr. Batcher provided background regarding the Solid Waste Alliance in Bennington County and stated the need to update the Alliance’s Implementation Plan. Mr. Batcher is in the process of applying for a joint grant with the Town of Dorset and the Town of Sunderland. The Town of Sunderland Selectboard has already agreed that the grant is needed. Mr. Batcher asked for Mr. Bove’s approval and signature on a Resolution for the joint grant. After a brief discussion, Mr. Bove agreed to sign the Resolution. As he was not present at the meeting, he asked Mr. Kimball to sign on his behalf.

There being no further business, Mr. Hebert motioned to end the meeting and Mr. Magrath seconded the motion and all voted in favor. The meeting ended at 6:25 pm.

The next meeting of the Planning Commission is scheduled for Wednesday, September 26, 2018.