

SUNDERLAND SELECT BOARD
Regular Meeting - January 8, 2018

1. Call to order by Mark Hyde
2. Board members present
 - a. Rick Timmerman, Jon French, Mark Hyde, and Steven Bendix
 - b. Audience
 - i. Marc Johnston (Road Foreman), Rose Keough (Town Clerk/Treasurer), and Jim Henderson (BCRC)
3. Session recorded by GNAT-TV
4. Approval of Minutes from December 4, 2017
 - a. Motion made to approve the previous meeting minutes made by French, seconded by Timmerman, motion passed
5. Report from Road Liaison and/or Highway Foreman
 - a. Some minor breakdowns and repairs on equipment
 - b. Used clear lane for the first time on 1/5/18, it worked markedly better on the roads
 - i. Have to keep the weather in mind before ordering due to storage issues
 - ii. Jim Henderson commented that our sand mix is better than other towns
 - c. Had discussed purchasing a new wood chipper, haven't been able to take a look at it due to schedule and storms
 - d. There have been several issues that have come up with the older, red, town truck
 - i. Timmerman has looked into replacing the new truck
 1. Just under \$95,500 is the quote
 - ii. We wouldn't need as much equipment on new truck,
 1. Just about \$54,000 is the quote for the equipment
 - iii. About \$18,500 was the trade in value for the last truck traded in, but it wasn't in as great shape

- iv. The cost would come out of the next fiscal year, though it would need to be ordered soon
 - 1. The price would be held until the beginning of March
- v. Hyde expressed concerns over replacing another vehicle so soon after the last, that would most likely mean a replacement in the future close together
 - 1. Rose reported that the maintenance cost on the red truck has been almost twice that of the new one, and we are only in the beginning of January
- vi. The new truck would have an automatic transmission, which means faster plowing
- vii. This would mean waiting on purchasing a new chipper
- e. Timmerman brought up the idea of putting excess highway budget money at the end of the year into the Equipment Reserve Fund
 - i. Rose cautioned against budgeting too closely due to the time between July and October that we need to consider
- f. Warned article will be written
- g. Radio license has been attained
- 6. Old Business
 - a. Budgeting for next fiscal year
 - i. Salt
 - 1. Timmerman mentioned that we are currently using promotional prices for the Clear Lane salt, and all salt pricing may go up next year due to salt usage this year nationwide
 - 2. Budget will increase from \$45,000 to \$50,000
 - ii. Pedestrian Path
 - 1. Reserve Fund for Sunderland Hill Road safety improvements
 - a. The voters will be asked if they want this to happen
 - b. Could potentially be used for a grant in the future
- 7. New Business
 - a. Jim Henderson from VCRC to speak about Stormwater Master Plan
 - i. Identify, prioritize, and estimates for improving problem areas

- ii. Fitzgerald Environmental Associates were hired to complete the study
- iii. They came up with up to 30 problem areas
- iv. Top 5 problem areas were identified and more information gathered on them
- v. Different categories for projects
 - 1. culverts carrying surface water (Colebrook Road culvert)
 - 2. Drainage culvert
 - 3. Roadside ditches
 - 4. Stream crossing projects
 - 5. Stormwater best practices projects
- vi. Assigning priority
 - 1. Point system was used, with greater the points equalling the increased priority
- vii. Top 5 problem area projects (red=high, green=low)
 - 1. Dunham Road
 - a. Strong, unnamed tributary
 - b. Culvert is undersized, and stream takes unusual bends
 - c. Solution is to straighten out stream and install an 8 ft wide box culvert
 - i. This may qualify as a Structures Grant
 - d. This stream was a problem during Irene
 - e. Henderson didn't deem this as most important due to erosion and sediment factures
 - 2. Bentley Road
 - a. Banking isn't stable, erosion exists
 - b. Cost isn't very high, Johnston can complete work during the summer
 - c. Chipping away at the ledge will be necessary
 - 3. Barney Orchard
 - a. Better Back Road Grant was submitted for this project

- b. Ditching, driveway culvert, enhancing existing sediment trap at the bottom of the hill
- c. Erosion exists, a settling pond will be created

4. Prouty Hill

- a. Better Back Road Grant was submitted for this project
- b. Unusual culverts exist here
 - i. Remove these, install stone lined ditch and driveway culvert, as well as improve the ditch on the other side, and remove sediment trap at the bottom

5. Colebrook

- a. Remove existing culvert
- b. Install overflow ditch connected to the culvert closer to Route 7 going to Beaver Meadows
- c. Install a box culvert
- d. This may qualify for a Structures Grant, which only goes to \$150,000

6. The Town of Sunderland will need to adopt the Plan

- a. Johnston will review and the Board will potentially adopt at the next meeting on January 15th

viii. Henderson pointed out that Johnston and Corey have already fixed some of the 30 problem areas

ix. We have used this information to apply for grants to make the repairs on two of the top 5 projects

8. Review of Bills, Correspondence, and Signing of Select Board's Orders

- a. Letter from State of Taxation, saying appraisal is over, at 105%
- b. Request of Appropriations, same as last year unless otherwise noted
 - i. Burdette Commons
 - ii. Council on Aging
 - iii. Arlington Rescue Squad, increased

1. Rose has reflected this change in the budget proposal

iv. Happy Days

- v. Martha Canfield Library
 - c. State of VT would like the Select Board to be the Health Officer
 - d. Statewide Parcel Mapping Project, Rose is handling
 - e. Mileage changes confirmation requests from State of Vermont
 - f. Signing of Warning to be added to next agenda
 - g. Land Acquisition Coordinator from VT Fish and Wildlife will attend the next Select Board meeting
 - h. Select Board openings, please contact Rose or the Secretary of State's website
9. Motion to adjourn made by French, seconded by Timmerman, motion passed

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S Muñoz Wells'. The signature is fluid and cursive, with the first letter 'S' being large and prominent.

Stephanie Muñoz Wells