

Planning Commission Town of Sunderland, Vermont November 29, 2017

A meeting of the Planning Commission (Commission) of the Town of Sunderland (Town) was held on Wednesday, November 29, 2017, at the Sunderland Town Offices pursuant to the Warning fixing the time and place of the meeting.

The members present in person were Ed Bove, Tucker Kimball, Scott Magrath, and Lewis Hebert constituting a quorum of the Commission. Also present at the meeting was Missy Bell-Johnson, Zoning Administrator. There were members of the public in attendance.

Mr. Bove, Chair of the Commission, called the meeting to order at 6:00 pm. Ms. Bell-Johnson recorded the minutes of the meeting. All in attendance were introduced.

The first order of business to come before the Commission was the approval of the agenda. Mr. Hebert motioned to approve the agenda as written. Mr. Magrath seconded the motion and all voted in favor. Mr. Kimball then motioned to approve the draft minutes from the October 25, 2017. Mr. Magrath seconded the motion and all voted in favor.

Ms. Bell-Johnson then provided a recap of the month's Zoning activities. There has been a good deal of preparation occurring for the upcoming Zoning Board of Adjustment Hearing on November 20, 2017. Two matters going before the Board and Ms. Johnson gave a brief outline of what was going to be considered. The Town is in receipt of a new application for a property-line adjustment at 180 Akwanok Drive. Questions were posed and answered regarding the fee for the adjustment as well as the procedure for approval. Positive comments were taken about the improvements at the Blackmer property on Sunderland Hill Road. An update was provided on two other on-going application issues on Sunderland Hill Road. Mr. Hebert mentioned seeing the sandwich board sign up again at the Sunderland Country Shop.

Mr. Bove distributed draft copies of the Town of Sunderland Bylaws. The change in layout and the various charts and content were reviewed. All were impressed with the progress thus far. Mr. Bove asked all in attendance to review documents carefully and provided feedback.

As there was no further business, Mr. Hebert motioned to close the meeting. Mr. Kimball seconded the motion and all voted in favor. The meeting ended at 6:36 pm.

The next Regular Meeting of the Planning Commission is scheduled for December 20, 2017 at 5:30 pm.