

SUNDERLAND SELECT BOARD
Regular Meeting - November 6, 2017

1. Call to order by Mark Hyde
2. Board members present
 - a. Rick Timmerman, Jon French, Mark Hyde, and Steven Bendix
 - b. Audience
 - i. Rose Keough and Kathleen Morse
3. Session recorded by GNAT-TV
4. Approval of Minutes from October 2, 2017
 - a. Motion made to approve the previous meeting minutes made by Timmerman, seconded by French, motion passed
5. Report from Road Liaison and/or Highway Foreman
 - a. Personnel Review
 - b. Excavator piece needs to be replaced (knuckle piece)
 - c. Shed fixed for salt, new door up
 - d. Sand has arrived
 - e. Josh has test driven new plow around town
 - f. Hazard Mitigation Grant discussion/approval of submission
 - i. Hyde has signed up for grant, which is a 25% match
 - ii. Motion made by French to retroactively approve Hyde signing the Hazard Mitigation Grant, seconded by Bendix, motion approved
 - iii. Town should be able to pay for share out of special projects
6. Old Business
 - a. Budgeting for next fiscal year
 - i. Auditing - increase to \$9,750
 - ii. Landfill - may be \$9,500
 - iii. Law Enforcement - unsure
 - iv. Cable - possible increase
 - v. Insurance - decrease to \$10,000
 - vi. Health insurance - decrease to \$8,400

- vii. Alarm - \$1,000
- viii. Electric - \$1,100
- ix. Heat - \$2,000
- x. Janitorial - \$4,000
- xi. Office equipment - \$6,000
- xii. Office supplies - \$6,000
- xiii. Planning - decrease to \$2,000
- xiv. Public Communications - \$2,100

1. GNAT

- xv. Solid Waste - stay
- xvi. Tabulator - \$3,000
- xvii. Telephone/Internet - \$1,700
- xviii. Town Meeting Officials - \$1,500
- xix. Town Reports - \$1,000
- xx. Legal - \$5,000

7. New Business

a. Tax Sale - eight parcels

- i. November 16th at 10:00 am at Town Office
- ii. Public posting had incorrect address for sale location
- iii. Morse would like a Select Board member present at sale to purchase any parcels that are unsold
- iv. Bendix asked if the town wants to purchase any of these parcels should we need to
 - 1. It was decided that we do because otherwise there is no incentive for tax bills to be paid
- v. Motion made by French to allow Bendix to purchase any leftover parcels on behalf of town at tax sale, seconded by Timmerman, motion passed

b. Bike and Ped Grant submission - discuss approach based on denial

- i. Our grant didn't seem compelling enough to proceed

- ii. Timmerman suggested that possible improvements can be made on Highway end
 - 1. We have \$31,000 to potentially make changes, but would need to put it to a town vote
- iii. Hyde suggested that we could also apply again in a future year
- c. Funding request letter
 - i. John Williams sent out letters
 - ii. Arlington Rec Park - \$5,000 same as previous year
 - iii. Green Up, Timmerman will handle
 - iv. Bennington County Industrial Corp requesting \$1,000 for next year
 - 1. Rose will send to John Williams
- 8. Review of Bills, Correspondence, and Signing of Select Board's Orders
 - a. Love and Covey, holiday reception on December 7th
 - i. Hyde signed contract with Love and Covey
- 9. Payroll - will we be higher a part-time Town Clerk/Treasurer Assistant?
 - a. Motion made by Timmerman to enter executive session with Rose in attendance, seconded by French, motion passed
 - b. Motion made by Bendix to come back from executive session, seconded by French, motion passed
 - c. Motion made by French for a payroll increase to \$97,500, seconded by Timmerman, motion passed
- 10. Motion to adjourn made by French, seconded by Timmerman, motion passed

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'SMW', written in a cursive, flowing style.

Stephanie Muñoz Wells