

SUNDERLAND SELECT BOARD
Regular Meeting - October 2, 2017

1. Call to order by Mark Hyde
2. Board members present
 - a. Rick Timmerman, Jon French, Mark Hyde, and Steven Bendix
 - b. Audience
 - i. Marc Johnston (Highway Foreman)
3. Session recorded by GNAT-TV
4. Approval of Minutes from September 11, 2017
 - a. Motion made to approve the previous meeting minutes made by Bendix, seconded by Timmerman, motion passed
5. Report from Road Liaison and/or Highway Foreman
 - a. Maintenance on town trucks
 - b. Culvert and brush work on Lavar Road
 - c. Will move pipe on Flynn Hollow and North Road so traffic doesn't harm it
 - d. Pipe will be put in on Kelley Stand
 - e. Some mowing has been done
 - f. Week of October 9th road grading will begin
 - g. York rake is ready to go and has been used on pipe work, working well
 - h. Will begin putting up winter sand
 - i. Timmerman asked that warning signs be added to sand pile
 - i. Still working on guardrail on Sunderland Hill Road
 - j. French and Timmerman to complete Road crew reviews in November
 - k. Salt
 - i. American Rock Salt submitted after deadline, but they explained that they have signed a contract with the state and are offering to every town and Sunderland will not have to commit to any amount of purchase
 1. Timmerman recommends that we sign the contract as a backup plan

- I. Grants - water quality, salt barns, transportation alternatives, etc., do we want to apply for any of these
 - i. For the grants we would be interested in applying for, we would have to invest initially (such as for engineering plans), before applying
 - ii. Johnston said we will apply for a grant to pay for painting the I beams on Hill Farm Rd Bridge
 - iii. We may also apply for a grant to replace the culvert on Sunderland Hill Road at the sharp turn
 - iv. We will put in for a grant to pay for paving on Kansas Road
 - m. Johnston had yet to hear from Jim Henderson regarding the culvert inventory, but the watershed program is on track
 - n. Highway Budget
 - i. Insurance - French has heard that MVP is not rising costs as they do not want to lose business
 - ii. Pavement markings - we have spent about \$3,000 so far, Johnston says we are done for the year, but we shouldn't lower our budget in this area
 - iii. Cold patch - we have budgeted \$500, but have exceeded for this year, we will stay with \$500 as a budget
 - iv. Radios - over budget by over \$130, but we don't expect to need a change in the future
 - v. Diesel - we will leave the budget as is
 - vi. Reserve fund - we may possibly ask in the future to put leftover funds in a reserve fund to be used for projects (such as salt shed)
 - o. Johnston will touch base with the crew working on the railroad as to what Johnston expects to happen when they are done with their work
6. Old Business
- a. NEMREC GAAP
 - i. NEMREC consultant from Wilmington will come to help Rose set up and train
 - ii. The cost will be \$3,000

b. Town Audit

- i. Steve Love sent an audit proposal of \$9,500 to audit town for fiscal year ending June 2017
- ii. We would commit to one year
- iii. He would meet with the Select Board to go over concerns
- iv. Wouldn't start until December, we wouldn't have results in time for Town Meeting
- v. French made a motion to sign a one year contract with an option to renew for two years at the price that has been given with Steve Love to audit the Town of Sunderland, Timmerman seconded, motion approved

7. New Business

a. Budgeting - General

- i. Bennington County Solid Waste Alliance - keep at \$5,000
- ii. ISWAP - the variation in price is due to recycling cost or rebate given
 - 1. We should keep at \$7,500
- iii. Auditing - increase to \$9,750
- iv. Law Enforcement - French will report back as to whether the costs for coverage goes up

b. Updating Town Charter

- i. There is no town charter for Sunderland
- ii. Appointed positions vs voted positions
- iii. Will consult with VLCT
- iv. Tabled for future

c. BCSWA

- i. Change to waste hauler registration and reporting ordinance
- ii. Change under Article VII: Registration and Reporting
 - 1. Will now read: Each hauler shall register with the Town of Sunderland Vt annually by December 31st and that registration will be valid for the next calendar year. When registering, the hauler may be required to provide contact

information, towns served, type of vehicle, vehicle identification number, license plate number for each vehicle, and the types of services offered including their Recycling Methodology and pay a registration fee as specified on the registration form.

iii. New Hauler Information Form must be filled out, as well as posting and notification of amendment to newspapers

iv. French made the motion to amend the hauler ordinance for the Town of Sunderland, Timmerman seconded, motion passed

d. ISWAP

i. Subsidized by Town of Sunderland

ii. Meeting will be held on October 13th at 10:30am at the Arlington Town Hall to discuss possible changes

8. Review of Bills, Correspondence, and Signing of Select Board's Orders

a. Contract from Agency of Transportation for bridge work

i. Difference of \$450 on paperwork, which should come to us

b. Letter from Manchester District Ranger

i. They want to increase fees for pond access

c. Cargill contract - Timmerman will check with Rose as he thinks he already signed

d. November 6th meeting will include more budgeting issues

9. Motion to adjourn made by Timmerman, seconded by French, motion passed

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S M W', written in a cursive, flowing style.

Stephanie Muñoz Wells