

SUNDERLAND SELECTBOARD

Regular Meeting – May 16, 2016

1. Call to order by Mark Hyde
2. Board members present
 - a. Jon French, Mark Hyde, Steven Bendix, John Williams, Rick Timmerman
 - b. Audience
 - i. Tom McCoy (State Police), Rose Keough (Town Treasurer), and John Stuermer (Planning Board member)
3. Session recorded by GNAT-TV
4. Approval of minutes from previous meeting
 - a. Motion to approve made by Steve, seconded by John, motion passed
5. Reports from Road Liaison and/or Highway Foreman
 - a. The town received the grant for paving
 - b. Marc and Josh are at an OSHA seminar and will attend another seminar next week
 - c. Marc and Josh inspected the chassis, expect to trade in the old truck in June
 - d. We have the following
 - i. \$71,000 in Equipment Reserve, plus an additional \$50,000 approved by the voters on July 1st
 - ii. The voters approved the transfer of \$5,000 from the National Forest Reserve
 - iii. The chassis alone will cost \$83,000, the balance on the remaining equipment is \$70,000
 - iv. We will have about \$53,000 remaining after the new truck is paid for
 - v. About \$30,000 will be transferred into Equipment Reserve from the Highway Fund as approved by voters
 1. Whatever is leftover in the Highway Fund at the end of the fiscal year will be transferred into the Equipment Reserve
 - vi. We will owe a payment on the wheel-loader in September

1. There is little to no incentive to pay off ahead of time
 - e. Still looking into the option of purchasing a chipper
 - f. It has been decided that purchasing a zero turn mower makes little sense
6. Old business
 - a. Junk Enforcement update
 - i. Lawyer cannot get ahold of Cole, but there have been significant changes made on the property, however, work still needs to be completed
 1. Tabled for later discussion as property owner is making progress
 - b. Social Service Appropriation policy
 - i. Social Service Agencies approved in previous year will not be required to be approved again as long as they are not asking for a larger amount
 1. They will however need to submit a letter (detailed information available at the town office)
 - ii. Everyone else will need to successfully petition the board (more details available at the town office)
 - iii. Jon made a motion to approve the policy, Rick seconded, motion passed
7. New business
 - a. Representative from State Police
 - i. School Safety
 1. Emergency protocols in place, Sunderland Elementary has been visited
 2. Speed cart available on request
 - a. Mark suggested its use on North Road and/or Sunderland Hill Road
 3. State Police work closely with surrounding law enforcement agencies
 - b. Town Hall cleaning bids
 - i. EFX Cleaning Services
 1. Monthly amount for biweekly cleaning - \$260

2. Once yearly window cleaning - \$105
 3. Once yearly floor waxing - \$665
- ii. Serve Pro
 1. Monthly amount for biweekly cleaning - \$305
 2. Once yearly window cleaning - \$175
 3. Once yearly floor waxing - \$845
- iii. Tabled for later discussion as we need to look into who has Worker's Comp Insurance
- c. Town Audit bids
 - i. Ron L Beaulieu & Company
 1. \$9,601 for the initial audit, and the same amount for every year after
 - ii. Tabled for later meeting, Rose will scan so every Board member can read the accompanying information
 - iii. John will call references
- d. Discuss Reappraisal Notification
 - i. Should appointments be made ahead of time?
 1. It was decided it would be impossible to do so, therefore, the listers will proceed as planned
- e. Aflac representative contacted Rose regarding insurance possibilities
 - i. Marc will contact that we are not interested
8. Review of bills, signing of Select Board's orders, and correspondence
 - a. Mike DiMonda attended the class on Emergency Management and provided the Select Board with a manual
 - b. Notice to the town of dispute over easement dispute
 - c. Update of Moo Canoe demolition
 - d. Official Resignation letter from Peter Luca
 - i. Jon made a motion to approve Peter's resignation, Rick seconded, motion passed

- e. Chassis bill
 - f. Sunderland Safe Road scoping study final payment
 - i. Steve made a motion for Mark to sign the invoice's minus 10% local match, federal share \$8,714.80, John seconded, motion passed
 - g. Delta Dental plan renews in July
9. Motion to adjourn made by John, seconded by Steve, motion passed, and adjourned

Respectfully submitted,

A handwritten signature in black ink, reading "Stephanie Muñoz Wells". The script is cursive and fluid, with the first name "Stephanie" being the most prominent.

Stephanie Muñoz Wells