

SUNDERLAND SELECTBOARD

Regular Meeting – March 21, 2016

1. Call to order by Mark Hyde
2. Board members present
 - a. Rick Timmerman, Jon French, Mark Hyde, Steven Bendix, John Williams
 - b. Audience
 - i. Rose Keough (Town Clerk/Treasurer)
3. Session recorded by GNAT-TV
4. Approval of minutes from previous meeting
 - a. Changes to previous meeting minutes
 - i. Under “Appointments” add to the end of i. , motion passed
 - ii. Under “Board members present” change Rick Williams to Rick Timmerman
 - iii. Motion to approve the changes made by Rick, seconded by Jon, motion passed
5. Reports from Road Liaison and/or Highway Foreman
 - a. Bennington County Road Foreman's Meeting was successful
 - b. We are in good shape when it comes to compliance with the Better Backroads Program
 - c. Hill Farm Bridge work is being completed as expected
 - d. New Highway page on town website
 - e. Marc is interested in attending the North American Snow Conference
6. Old business
 - a. Town Audit
 - i. Rick and Mark researched companies/professionals employed by other towns
 1. Locally, Steve Love of Cody and Love is widely used

2. Mark learned that we should audit for one year, start with the beginning of the fiscal year (July 1, 2016), be aware of fiscal past to have a starting point, three levels of audit (financial, government, and single), it is suggested we do a financial audit, we should know how many years, few days prep involved, few days on site, few days after in their office
3. John suggested we bring in our elected auditor to complete the audit with the professionals, that way he would have a starting point from which to begin in future audits
4. Steve suggested having our elected auditor performing the month to month audit, and the outside professionals completing it on a more long term basis, Mark echoed his feelings
5. It has been 25 years since we had an outside audit, 3 years since we had an in-house audit
6. John and Rick volunteered to assist Mark in putting together a bid for an audit

b. Junk Enforcement Update

- i. Lawyer put together 2 legal briefs to the Sweeneys and Coles to motivate them to clean up their properties
- ii. They will be delivered by a sheriff
- iii. If they do not comply, they will be filed

7. New business

a. New Highway Department webpage

- i. Mark is looking to revamp the website as a whole

b. Rose sent out emergency management training

- i. John is working on the 2016 Emergency Document
- ii. To be on the agenda for the next meeting

c. Due to Act 46, there are different options for handling the school funds

- i. John suggested having a liaison to the School Board because of this
- ii. Tabled for next meeting

- d. Develop and approve a formal process for the funding requests from social services organizations
 - i. To be discussed in late April
- e. Town report for 2017
 - i. Investigate a more economical way to distribute and then have town vote on change
 - ii. To be discussed in May
- 8. Review of bills, signing of Select Board's orders, and correspondence
 - a. Mistake on Sovernet bill
 - i. Bill is for \$3.00, should be \$93.00
- 9. Motion to adjourn made by Jon, seconded by Rick, motion passed, and adjourned

Respectfully submitted,

A handwritten signature in black ink, reading "Stephanie Muñoz Wells". The signature is written in a cursive, flowing style.

Stephanie Muñoz Wells