## SUNDERLAND SELECT BOARD

## Regular Meeting – December 1, 2016

- 1. Call to order by Mark Hyde
- 2. Board members present
  - a. Jon French, Mark Hyde, Steven Bendix, John Williams
    - i. Absent: Rick Timmerman
  - b. Audience
    - Marc Johnston (Highway Foreman), Rose Keough (Town Clerk/Treasurer), Thomas Polich (GNAT Representative), Missy Johnson (Zoning Admin Candidate)
- 3. Session recorded by GNAT-TV
- 4. Approval of Minutes from Previous Meeting
  - a. Motion to approve made by Bendix, seconded by French, motion passed
- 5. Public Comment
- 6. Reports from Road Liaison and/or Road Foreman
  - a. Covered Bridge was hit, being handled privately
    - i. Town will contribute matching paint
  - b. Mail boxes damaged during storm due to wet heavy snow
    - i. No written policy, residents to replace themselves
  - c. Stone line ditching work being done on Dunlap Farm Road
  - d. Brush removal to be completed
  - e. Discussion on potentially increasing paving budget or North Road paving based on residents requests base with 6 inches crushed gravel, 22 feet wide, ditch, chloride gravel, stabilize, 1 foot gravel shoulder, 3 inches of base, 2 inches of top
    - i. \$226,000 Johnston's estimate for job completion
      - 1. Cut down some additional trees
    - ii. Does the Board want to put forth as a warning item

- If we as a town decide to pave North Road, it would be important to make it a separate budget item in order to maintain funds available to maintain current paved roads
- iii. At this time, the topic will be tabled
- f. Roof contractor continues to say he is going to come
- g. Culvert Inventory
  - i. Jim Henderson BCRC would like us to sign a contract saying that they will complete the work, we will reimburse them, and we will then be reimbursed by the Back Roads Grant (\$8,000)
    - Motion made to sign contract with BCRC by French, seconded by Bendix, motion passed
- h. Watershed
  - i. Will increase in activity come spring

## 7. New Business

- a. GNAT representative Thomas Polich to update on GNATs activities
  - GNAT is renegotiating contract with Comcast (as they do every six years), GNAT is therefore conducting a public needs assessment to see what their customers need/want
  - ii. They would like to include interactive programming guides, remote live feeds
  - iii. March and June of 2017 the contract is up for negotiation
    - 1. Survey for general public
      - a. Would like to pass out at Town Meeting
        - The only way we can hand something out at Town Meeting is by doing so outside the building
      - Suggestions are to mail out at with Town Report, include on Town website, put on Front Porch Forum, at Town Hall,
  - iv. Mr. Polich and team are redesigning survey and will be in contact with Hyde when finished

- b. Zoning Admin appointment with possible executive session
  - Motion made by French to enter executive session, seconded by Bendix, motion passed
  - ii. Motion made by French to enter regular session, seconded by Bendix, motion passed
  - iii. Motion made by French to appoint Missy Johnson as Zoning Administrator, seconded by Bendix, motion passed
  - iv. Rose will forward any Zoning training information from VLCT to Missy

## 8. Old Business

- a. Budgeting for next fiscal year
  - i. VLCT \$2,100 dues
- b. Town Hall 4 or 5 front office chairs
- c. Arlington Rec Park \$5,000
  - i. Warned article or budget?
    - 1. Warned article like last year
- d. Audit price \$9,000 annually
  - i. Williams will stop in December 2, 2016 to help Keough with current audit
  - ii. We will keep audit in budget for now and wait until we receive results to decide definitively
- e. BCRC \$2,500
- f. Hyde is working with Marie to get the warning item regarding Safe Roads item
- g. Social Services requests due to Select Board by December 31, 2016
- h. Assistant Town Clerk position
  - i. Select Board has decided to wait a year
  - Motion made by Bendix to enter executive session, seconded by Williams, motion passed
  - iii. Motion made by French to return from executive session, seconded by Bendix, motion passed

- 9. Review of Bills, Correspondence, and Signing of Select Board's Orders
  - a. Casella request
  - b. Kasey Kathan, Solid Waste Management Program, Vermont Department of Environmental Conservation
    - i. PFOA results standard is 20 parts per trillion, results were 2 parts per trillion, very much bellow
    - ii. Bendix will contact Ms. Kathan regarding continued annual PFOA testing
    - iii. Keough will check with Casella for soil testing report
  - c. Vermont Rural Fire Protection Task Force
  - d. Town Report 2017 Distribution Notice
    - i. Williams suggests having a sample postcard at Town Meeting
    - ii. Wording to say, but not to be included in the article itself:
      - 1. Shall the town provide notice of the availability of the annual town report by postcard, mailed to all registered
    - iii. Motion made to include the article made by French, seconded by Bendix, motion passed
    - iv. The official posting will be Town Hall, Town Garage, and Sunderland Elementary
  - e. Assistant Judges of Bennington County meeting December 8, 2016 at 5:30 at the county courthouse to give general public a chance to discuss budget
  - f. Meeting Nights
    - i. Tabled until next meeting
  - g. Ira Allen speed limit
    - i. Williams informed Inn owners of state decision
  - h. Covered Bridge
    - i. HBH updated Warm Brook sign
    - ii. Williams to look into putting up a flashing light
    - iii. Williams to look into what kind of evidence is necessary to issue a fine regarding ordinance
    - iv. Williams to contact Arlington Select Board

10. Motion to adjourn made by French, seconded by Williams, motion passed

Respectfully submitted,

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Stephanie Muñoz Wells