

Planning Commission Town of Sunderland, Vermont August 30, 2017

A meeting of the Planning Commission (Commission) of the Town of Sunderland (Town) was held on Wednesday, August 30, 2017, at the Sunderland Town Offices pursuant to the Warning fixing the time and place of the meeting.

The members present in person were Ed Bove, Tucker Kimball, Scott Magrath, and Lewis Hebert constituting a quorum of the Commission. Also present at the meeting was Missy Bell-Johnson, Zoning Administrator.

Mr. Bove, Chair of the Commission, called the meeting to order at 6:00 pm. Ms. Bell-Johnson recorded the minutes of the meeting. Mr. Bove welcomed Mr. Hebert to the Commission and all were introduced. The first order of business to come before the Commission was the approval of the agenda. Mr. Bove motioned to approve the agenda adding the approval of the draft minutes for the May, 24, 2017 meeting of the Commission. Mr. Kimball seconded the motion and all voted in favor. The second item on the agenda was approval of the draft minutes from May 24, 2017 and June 21, 2017. Ms. Bell-Johnson mentioned two minor typographical errors. Mr. Magrath motioned to approve both sets of minutes as corrected, Mr. Hebert seconded the motion and all voted in favor.

The next item on the agenda was the Zoning Administrator's Update. It was a fairly busy month. There are seven (7) zoning violation matters open; four (4) permits were issued in the last month; there are two (2) incomplete applications pending. An Administrative Opinion was completed and mailed to Sunflower Farm and a second Administrative Opinion will be submitted in the next week in regard to the Sunderland Shops. An application for a solar array off Chiselville Road was discussed as was the topic of Special Events Permits.

Mr. Bove distributed new draft zoning district maps to the commission and mentioned that the map had not yet been approved by the Selectboard. He also provided an update on the Kelley Stand Road zoning violation matter that was referred to the State of Vermont for action. A draft of the revised Town Bylaws will be available for review soon. The receipt of a copy of a Vermont Department of Environmental Conservation Notice of Intent for the apparent modification/enlargement of the Hideaway Lane Homeowner's Association/subdivision off Dunham Rd. was discussed and the zoning file reviewed.

As there was no further business, Mr. Magrath motioned to close the meeting. Mr. Kimball second the motion and all voted in favor. The meeting ended at 6:59 pm.

The next Regular Meeting of the Planning Commission is scheduled for September 27, 2017 at 6:00 pm.