

Planning Commission
Town of Sunderland, Vermont

September 21, 2016

A meeting of the Planning Commission (Commission) of the Town of Sunderland (Town) was held on Wednesday, September 21, 2016, at the Sunderland Town Offices pursuant to the Warning fixing the time and place of the meeting.

The members present in person were Ed Bove, Lily Van Haverbeke and Scott York.

Also present at the meeting was John Scholl.

Mr. Bove, Chair of the Commission, called the meeting to order at 6:30 p.m. Ms. Van Haverbeke recorded the minutes of the meeting.

The first order of business to come before the Commission was the approval of the draft minutes of the August 24, 2016 meeting of the Commission. Upon motion made by Mr. York, seconded by Mr. Bove, the minutes were unanimously approved.

The next order of business was an interview with a candidate for the position of Zoning Administrator. The Commission discussed the requirements of the position with the candidate and the candidate's background for the position.

The next item on the agenda was new business. There being no new business to discuss, the next item on the agenda was old business. The Commission then discussed the draft Findings of Fact and Conclusions of Law (Findings) for the applications of Moo Canoe LLC for the former Battenkill Canoe building and for Ondawa LLC for the former Battenkill Inn building. Upon motion duly made and seconded, the Commission approved the draft Findings for both applicants and signed the Findings. Since the Zoning Board of Adjustment participated in the Moo Canoe LLC hearing, Ms. Van Haverbeke will arrange for the signatures of the Zoning Board of Adjustment members on the Moo Canoe LLC Findings and coordinate with the applicants for their signatures. The Commission then discussed the August 25, 2016 Act 250 Hearing that took place at the Town Offices and the applicant's withdrawal of the Act 250 permit application.

The next item of business was an update on current developments in the Town. Ms. Van Haverbeke then reviewed Town Zoning permits issued since the August 2016 meeting as well as a pending permit for property on Elizabeth Court.

The next item of business was the work session on updating the Town Zoning Bylaws. Mr. Bove circulated a draft Section 2.2 of the Zoning Bylaws for review.

There being no further business to come before the Commission, and upon motion duly made and seconded, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,
/s/ Lily Van Haverbeke
Lily Van Haverbeke