

**TOWN OF SUNDERLAND, VT**  
**APPLICATION FOR SIGN PERMIT**

Location of Property: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Name of Landowner: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*\*\* I certify that the 911 address is posted prominently on the building or site: \_\_\_\_\_**

Mailing Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Email/Fax: \_\_\_\_\_

Sign Description: \_\_\_\_\_

Sign Dimensions of (length, width, height, total sq. ft.): \_\_\_\_\_

**A general drawing showing the proposed sign must be provided on a separate page.**

*I swear under the pains and penalties of perjury that all information submitted with this application  
is true to the best of my knowledge and belief.*

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Landowner's (or Authorized Agent's) Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR USE BY THE ADMINISTRATIVE OFFICER**

Application Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ Fee: \_\_\_\_\_

ZBA Hearing Date: \_\_\_\_\_ Planning Commission Hearing Date: \_\_\_\_\_

Administrative Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature by the Administrative Officer indicates a complete application per T24, Chapter 117*

Permit: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Appealed \_\_\_\_\_ Reason \_\_\_\_\_

## **SIGN APPLICATION FEE SCHEDULE**

**Sign Application**

**\$50.00**

**\* Double the normal fee shall be charged if erection of the sign has commenced prior to issuance of a permit**

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### **OTHER NOTES**

- **For information regarding State of Vermont permits, contact the State Permit Specialist at 802-786-5907**
- **All activities authorized by the sign permit shall be substantially completed within one year of the date of issuance, or the permit shall become null and void and reapplication to compete activities shall be required.**
- **An interest person may appeal any decision or act taken by the administrative officer by filing a notice of appeal with the Town Clerk. The appeal must be filed within 15 days of the date of the decision or act, and a copy of the notice of appeal shall be filed with the administrative officer.**